



Council House, 27 St George's Terrace GPO Box C120, Perth Western Australia 6839

ABN 83780118628

Phone: (08) 9461 3712 Facsimile: (08) 9461 3004

cpppermit@cityofperth.wa.gov.au

www.perth.wa.gov.au

# **Long Term Parking Application Form**

**Instructions:** Please complete this form electronically and click the button to email the form. Please refer to the Summary and Terms & Conditions prior to completing this form

#### 1. Customer Details

Cor	npar	าу /	Acc	oun	t Ho	olde	r																				
Company ABN																											
Card Holder Surname																											
Card Holder First Name																											
Address																											
															Stat	:e					Pos	Postcode					
Tele	epho	ne	(hoı	me)										Telephone (business)													
Мо	Mobile													Facsimile													
Email																											

2. Permit Details															
Number of permits required															
/ehicle Registration(s)															
							$\top$								
3. Car Park Details															
Please select:															
Aberdeen Garage	☐ State Libra	•			☐ Royal Street										
Concert Hall	☐ Elder Stree				Terrace Road										
Cultural Centre	☐ Aberdeen				Plain Street										
☐ His Majesty's ☐ Newcastle Street	☐ Conventio☐ Mayfair St		е		└─ Regal Place □ The Garage										
Point Fraser	Pier Street				□ Turvey Lane (Rate D Only)										
☐ Roe Street	☐ Queens Ga				☐ Citiplace										
4. Car Park Details															
Please select:  A (12) Standard Bay (Mon-Fri/12)	Please select: $\square$ <b>A (12)</b> Standard Bay (Mon-Fri/12 hours) $\square$ <b>C</b> Standard Bay (operational hours)														
☐ <b>D*</b> Premium Bay (operational ho	ours) $\Box$ <b>E*</b>	Special	Rese	rved	(ope	rationa	ıl hoı	urs)							
☐ <b>A* (12)</b> Motorcycle (Mon-Fri/12	hours) $\square$ <b>D*</b>	Premiu	ım M	otoro	cvcle	(opera	tiona	al ho	urs)						
* Selected car parks only – please									,						
Selected car parks offin – please of	contact City of	reitiir	ai Kii i	gioi	ucta	115.									
	Commitment Period – Rates A and B (12 hours) TANDARD 12 hours continuous block														
☐ 6am - 6pm ☐ 6.30am - 6 ☐ 8am - 8pm ☐ 8.30am - 8															
Preferred Starting Date (ddmmyy)															

<b>5.</b>	Pa	ym	en	t d	eta	ils																						
Ple	ase	indi	cate	e you	ur pr	refe	rred	d pay	/me	nt n	neth	od:																
	Direct Transfer (please contact City of Perth Parking for account details) Money Order (made payable to the City of Perth) Credit Card (Visa, Mastercard or Amex)																											
	Credit Card payment:																											
	<b>For security reasons,</b> the City of Perth cannot accept written credit card details. Therefore, please provide the name as displayed on your credit card, and tick below to authorise the City of Perth to debit that credit card. <b>The City of Perth will contact you to obtain your credit card number.</b>																											
	Name on card (Your form cannot be accepted with credit card numbers).																											
																			(	Da ddmr	ate							
	By ticking this box I authorise the City of Perth to debit the credit card.  6. Customer authorisation																											
	☐ By ticking this box I confirm I understand that this form authorises the City of Perth to reproduce any documents associated with this application for internal purposes only.															ny												
	By ticking this box I confirm I have read and agree to abide by the associated Terms and Conditions.  I also confirm the information I have provided in this form is accurate. (A signature is not required on forms lodged electronically and submissions will be treated in accordance with the <i>Electronic Transactions Act 2011 (WA)</i> .)																											
	Res	spoi	nse <sup>†</sup>	Time	e: 10	) wo	rkir	ng da	iys f	rom	n dat	e of	rec	ceip	t.				(do	Da d/mm	ate 1/yy)							
Thi	s fo	rm	is av	/aila	ble	in a	lter	nati	ve l	ang	uag	es a	nd	forr	nats	on	req	uest										
																					Click Button to Email Form							

## CPP City of Perth Parking

### CITY OF PERTH PARKING LONG TERM PARKING APPLICATION



#### **Terms & Conditions**

#### 1. Permit Use

- a. It is the responsibility of the Permit Holder to ensure that the original paper permit with security hologram is displayed **FACE UP on the vehicle dashboard**. The expiry date and valid times must be clearly visible from the outside of the vehicle **AT ALL TIMES**. Failure to display the permit correctly may result in an infringement being issued that may not be revoked.
- b. Permits are valid only for the day, time and car park stated on the application and/or paper permit.
- c. The permit is valid only at the car park stated on the application and/or paper permit.
- d. Requests for amendments to the parking permit such as nominated commitment times or names need to be lodged in writing with five (5) working days notice.
- e. One paper permit and/or access card will be issued per bay.
- f. One Long Term Parking Permit entitles the Permit Holder to register and park one (1) vehicle.
- g. **Standard/Premium Bays:** the provision of the Parking Local Law 2017 prohibits the parking of vehicles in: Authorised Bays, No Parking Zones, No Standing Zones and Loading Zones. ACROD bays are for the sole use of ACROD permit holders. Long Term Parking Permit Holders that park in any such designated bay/area may be infringed in accordance with the Parking Local Law 2017.
- h. **Premium Reserved Bays** (Rates D & E) are allocated by City of Perth Parking and may be subject to change. Rate D Permit Holders must park their vehicle in the designated bay at all times. Non adherence may result in an infringement being issued that may not be revoked. Rate D bays are identified and set aside by dedicated signage but the City of Perth Parking is unable to guarantee unauthorised vehicles will not park in the bay. Unauthorised vehicles can be reported to CPP for infringements to be issued.
- i. **Standard Permits:** (Rates A & C) **no guarantee** is given by the City of Perth Parking that parking bays will be available for the hours and/or days that are applicable to the requested Standard Permit. No concession or rebate can be made by City of Perth should a Standard Permit Holder be unable to secure a parking bay within the designated car park.
- j. Permits are non-transferrable without the express consent of City of Perth Parking.
- k. Permit Holders must comply with the terms and conditions displayed in the car park.

#### CPP City of Perth Parking

## CITY OF PERTH PARKING LONG TERM PARKING APPLICATION TERMS & CONDITIONS



#### 2. Fees & Charges

- a. All fees and charges are inclusive of GST and Government Levy, and may be subject to change without notice.
- b. Access cards require a security deposit of \$15.00 which is refundable within 20 working days of their return to City of Perth Parking so long as they remain in undamaged, reusable condition, such condition to be determined at the discretion of City of Perth Parking.
- c. Remote controls require a security deposit of \$100.00 which is refundable within 20 working days of their return to City of Perth Parking so long as they remain in undamaged, reusable condition, such condition to be determined at the discretion of City of Perth Parking.
- d. Rate A Permit Holders are entitled to park in the designated car park for the duration of their nominated commitment period. Parking that exceeds the Permit Holder's entitlement will be regarded as an **overstay** and charged to the Permit Holder's credit card, or invoiced, at the car park's standard rates.
- e. Lost, stolen and damaged access cards, remote controls or paper permits will incur a replacement fee and require up to five working days for replacement.

#### 3. Payment & Non Payment

- a. Payment for the month (or part month) of commencement plus any applicable charges for security deposits, paper permits and signage is required in full upon acceptance of the application. EFTPOS payments must be cleared before commencement of the Permit.
- b. Payment is required in advance by the first day of each month.
- c. Replacement or changes to Rate D Permit Holder's signs will incur a charge to the Permit Holder's credit card, or be payable by invoice within 14 days of issue.
- d. Replacement/additional access cards, paper permits and/or remote controls will incur a charge to the Permit Holder's credit card, or be payable by invoice within 14 days of issue.
- e. Payment of overstay charges will be monthly to the Permit Holder's credit card, or payable by invoice within 14 days of invoice issue date.
- f. It is the responsibility of the Permit Holder to ensure that credit card details are kept up to date with City of Perth Parking.
- g. Payment for any required notice period by the Permit Holder is required in advance.
- h. Non-payment of any applicable fees or charges by the due date will result in the immediate withdrawal of car park access.
- i. The monthly long term parking permit fee remains in applicable during any withdrawn access period.

## CPP City of Perth Parking

## CITY OF PERTH PARKING LONG TERM PARKING APPLICATION TERMS & CONDITIONS



#### 4. Cancellation of Long Term Parking Permit

- a. A parking permit may be cancelled by the Permit Holder by providing minimum thirty (30) days written notice to City of Perth Parking. Such notice will not start to take effect until receipt has been confirmed to the Permit Holder by City of Perth Parking.
- b. A parking permit may be cancelled by City of Perth Parking for operational reasons by providing no less than thirty (30) days written notice to the Permit Holder.
- c. A parking permit may be cancelled by City of Perth Parking due to account arrears without notice.
- d. A parking permit may be cancelled by City of Perth Parking due to non-adherence to the Long Term Parking Permit Terms & Conditions without notice.
- e. Permit Holders are required to return paper permits, access cards and/or remote controls to City of Perth Parking within ten (10) working days of the last valid day of their Permit. City of Perth Parking reserves the right to continue to charge the applicable monthly fee until the paper permit, access card and/or remote control is received by the City of Perth Parking.

#### 5. Privacy

- a. Personal information collected on Long Term Parking permit applications will only be used by City of Perth Parking for the sole purpose of providing requested and related services.
   Information will be stored securely by City of Perth Parking and will not be disclosed to any third party without the Permit Holder's express written consent.
- b. It is the Permit Holder's responsibility to ensure that City of Perth Parking has up to date information such as credit card details, vehicle registration and contact details.
- c. Credit card details are encrypted and are not retained on file for strict privacy, security and compliance reasons.
- d. Applications should not contain credit card details. Applicants will be contacted by City of Perth Parking during the application process for details.

#### 6. Terms & Conditions

a. Terms and Conditions are subject to change without notification. Current Terms and Conditions are available on the web page www.cityofperthparking.com.au

#### 7. Declaration

- a. Applicants must read the Terms & Conditions and make enquiries with City of Perth Parking for clarification should it be required.
- b. The Terms & Conditions declaration on page 3 must be ticked before the application can be processed.